

Summative Observation Standards (17 total standards in 4 categories)

Instructions: The observer should attend a class session and make detailed notes. Then, for each of the 17 standards, the observer should make a determination by checking an appropriate blank. The observer should also provide an overall determination in each standard category along with a brief rationale.

1. Preparation and organization (3 standards)

1A Lesson preparedness: Clear and observable evidence exists to show that the teacher prepared the lesson ahead of time and came to the classroom ready to deliver a well-organized lesson.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

1B Lesson organization: The organization of the lesson is clear from the lesson plan provided, and the observed instruction is appropriately consistent with the lesson plan.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

1C Knowledge of material: Lesson delivery demonstrates clearly that the instructor has relevant and necessary knowledge of the content to teach the course effectively.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

Preparation of organization overall rating:

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

Rationale:

2. Classroom Procedures (6 standards)

2A. Class time and pacing: Class time is utilized effectively and class begins and ends on time. The timing and pace of the class are appropriate to student needs and facilitate the achievement of the learning objectives for the lesson.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

2B: Instructions and explanations: The teacher provides clear and sufficient explanations for all in-class tasks and activities. It is clear that students understand and can follow these explanations.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

2C: Feedback to students: The teacher gives task-specific feedback that supports students' efforts to complete activities and helps them meet learning objectives for the class.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

2D: Variation of materials, tasks and instruction: Course materials, in-class activities and/or instructional techniques are sufficiently varied to meet the diverse needs of the students in the classroom.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____ NA ____

2E: Tools and materials: Classroom tools and materials (whiteboard, document camera, computer, handouts, etc.) are effectively managed and integrated throughout the lesson.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

2F: Student involvement and voice: Students are presented with sufficient opportunity to make meaningful decisions related to classroom activities and procedures.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____ NA ____

Classroom procedures overall rating:

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

Rationale:

3. Interaction and Social Climate (3 standards)

3A Interaction between instructor and students: There is a balance of teacher-talk time and student-talk time that is appropriate for the lesson. Teacher uses a variety of questioning strategies, not just call and response/general elicitation.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

3B Interaction among students: Teacher enables and facilitates interaction such that students interact with each other as expected (on-task, use of L2 as appropriate to the learning context). This includes actively and effectively monitoring student interactions to keep students on track without excessive intervention that keeps students from completing tasks.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

3C Individual student needs: Teacher is able to address individual questions and needs while making sure all students stay on-task and complete tasks in a timely way. Class time is not lost due to needs of a few students.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

Interaction and social climate overall rating:

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

Rationale:

4. Teaching Qualities (5 standards)

4A Patience and Positivity: Teacher remains positive and supportive with encouraging words and facial expressions. Teacher is patient in a trying or frustrating situation and redirects a negative situation into something positive when needed.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

4B Confidence and Rapport: Teacher demonstrates confidence in the classroom and shows that a positive rapport has been established through student willingness to participate, an understanding of expectations and a mutually positive and helpful atmosphere.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

4C Voice (volume, clarity, speed) and use of language: Teacher speaks in a way that is appropriate for and comprehensible to the level of the students while at the same time modeling natural syntax, pronunciation and speaking speed.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

4D Physical presence, movement and body language: Teacher's manner of dress, gestures and movement through the classroom contribute to a positive classroom atmosphere and learning environment rather than distracting from the lesson or indicating lack of involvement in the lesson (such as sitting behind the desk during group work).

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

4E Classroom layout: Teacher makes an effort to create an effective space for learning even in an unsuitable classroom. This could include rearranging furniture, creating lanes to make it possible to reach all students/groups, making use of walls and adapting technology, etc.

Does not meet ____ Partially meets ____ Meets ____ Exceeds ____

Teaching qualities overall rating:

Does not meet ____ **Partially meets** ____ **Meets** ____ **Exceeds** ____

Rationale:

Scoring: Does not meet=0; Partially meets=1; Meets=2; Exceeds=3

Suggested range: Exceeds = 44-51; Meets = 34-43; Partially meets = 17-33; Does not meet = 16 or less